

FORMING AN AFFILIATED CLUB

BENEFITS

- Affiliated clubs are able to negotiate a regular booking at the Wellington North Badminton Stadium for club playing time. An invoice is sent to the club at the end of each month for courts used. Courts are charged to the club at the club rate. This rate may be changed, as approved by the Executive Committee of Wellington North Badminton.
- The court bookings are done in advance by the office. Any changes to regular bookings must be given in writing to the office.
- Club members are eligible to compete in Wellington North Badminton and Badminton New Zealand tournaments/events.
- Club members are entitled to enter teams in Wellington North Badminton Interclub competitions (It is expected that all clubs will enter teams in this competition).
- Club members are entitled to apply to become players in Wellington North Badminton representative teams.
- Club members have free use of the kitchen and upstairs spectator area of the Badminton Stadium. This does not include use of the lounge or the meeting room, without the prior approval of the General Manager.
- Club members can register for a court account, and will be entitled to a special club member court hire rate at the Badminton Stadium.
- Clubs have voting rights at the Wellington North Badminton Annual General Meeting. This gives clubs a say in how Wellington North Badminton is run.
- Clubs are promoted by Wellington North Badminton by way of the Wellington North Badminton website, notice boards, online enquiries, open days, etc.
- Administrative assistance is given to the club where required.
- Opportunities are provided for club personnel to attend Badminton New Zealand and Sport Wellington courses, such as administration, coaching and court officials.

WELLINGTON NORTH BADMINTON AFFILIATED CLUBS RULES AND RESPONSIBILITIES

- A club must have a minimum membership of twelve (12) players registered to Wellington North Badminton.
- It is expected that Wellington North Badminton Clubs are involved with, and take an interest and active part in, the running of the Wellington North Badminton by:
 - Participating in Interclub and other competitions.
 - Attending the Wellington North Badminton Annual General Meeting
 - Attending any meetings that Wellington North Badminton may call
 - Providing voluntary assistance when requested
- All club members must be registered to Wellington North Badminton (Note: The annual cost is determined by the General Manager, approved by the Wellington North Badminton Executive Committee each year).
- By 31st March each year, the completed Registration Forms, together with the correct money owing, which is to include registration fees paid in full, must be returned to Wellington North Badminton. Failure to do this shall incur a penalty to the club of \$25 (including GST) per day for every day that they remain unpaid after 31 March.
- Players who join the club after 31 March must be advised to Wellington North Badminton, using a Late Registration Form, which will be supplied to your club.
- The Court Booking Policy must be adhered to.

- Wellington North Badminton and Badminton New Zealand events take precedence over club court bookings. Your club will be notified in writing when this arises.
- All invoices must be paid by the 20th of the (invoice) month.
- The club must ensure that all players using the courts booked by the club wear non-marking soled shoes.
- The club must abide by the Rules of Wellington North Badminton and ensure that all members adhere to these same rules.
- The club must ensure that their members treat the facilities with care and respect and leave the Stadium clean and tidy after use.
- The club must be open for anyone to join. Closed membership by way of race, religion, sex or playing ability is not permitted.
- The club must advise Wellington North Badminton of any General Meeting to enable the General Manager, or his/her representative, and/or an Executive Committee member to attend.
- Contact names, email addresses and contact numbers of the club office holders are to be provided to Wellington North Badminton within fourteen (14) days of the club Annual General Meeting.

Failure to adhere to these rules and responsibilities may result in affiliation of the club being cancelled.

THE PROCESS TO APPLY FOR AFFILIATED CLUB STATUS

STAGE 1

If you wish to establish a club affiliated to Wellington North Badminton, you must apply in writing to the General Manager. Your application must advise the name of the club and all office holders' names, addresses and contact details. You must also provide the names of all potential club members. You should also request the preferred time you wish to book courts for your club play.

STAGE 2

If your Stage 1 application meets the minimum criteria you will be invited to attend a meeting with the General Manager. Your application will subsequently be considered by the Executive Committee of Wellington North Badminton.

STAGE 3

Consideration by Wellington North Badminton Executive Committee.

STAGE 4

You will be advised in writing whether your application has been approved or declined.

APPROVAL OF AFFILIATED CLUB APPLICATION

You will receive Registration Forms which are to be completed and returned to Wellington North Badminton. You must also make a payment to WNBA to cover the initial fee.

Wellington North Badminton must receive the minimum requirement of twelve (12) registered players at this time, or club affiliation will not be accepted.

NOTE

- Groups who form a club for the sole purpose of gaining cheaper court hire will be refused affiliation status.
- Wellington North Badminton has full discretion to accept or change club affiliation status. Affiliation may be revoked at any time by WNBA who will also resolve any outstanding debts or credits.
- Affiliation is reviewed each year by Wellington North Badminton.